



Republic of the Philippines  
**Department of Education**  
MIMAROPA Region  
**SCHOOLS DIVISION OF MARINDUQUE**

Office of the Schools Division Superintendent



**DIVISION MEMORANDUM**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary and Secondary School  
All Others Concerned

From: **LYNN G. MENDOZA, EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Subject: **DIVISION CHECKING OF SCHOOL FORMS FOR SY 2022-2023**

Date: July 17, 2023

1. This Office informs the field on the conduct of Division Checking of School Forms for SY 2022-2023 on July 19-August 4, 2023 by the Division Checking Committee (DCC) and its deputized checker in the District.
2. As stipulated in DepEd Order 11, s. 2018, checking of forms shall focus on area of enrollment eligibility and assessment which may include promotion / retention or acceleration to ensure the correctness, consistency and reliability of data and information of learners.
3. The School Checking Committees (SCC) are advised to prepare the School Form Checking Report 1 (3 copies, 1 SCC, 1 PSDS, 1DCC) and affix their signatures. The PSDS shall prepare the SFCR 2 and submit it to the Chair of DCC.
4. The findings obtained from the checking of school forms shall be utilized as a basis in providing appropriate technical assistance to schools.
5. Attached is the List of DCC deputized checker per district.
6. Immediate and wide dissemination of this Memorandum is desired.

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Lead to Excel. Excel to Lead!"*



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**DIVISION CHECKING COMMITTEE (DCC) DEPUTIZED CHECKER  
PER DISTRICT FOR CHECKING OF SCHOOL FORMS  
SY 2022-2023**

Districts	Chairperson/Co-chairperson	Members	
		Elementary	Secondary
<b>Boac North</b>	Mrs. Aurea L. Mazo	Edwin M. Osinsao Joven M. Mogol Ricardo M. Maano Romeo M. Maracas Jr. Romualdo Magculang	Aida Pelaez Rodel Magyaya Rowena Loto
	Dr. Maria Shiela S. Saet		
<b>Boac South</b>	Mr. Pablito L. Acober	Maryann M. Luistro Mary Amor F. Jandusay Arline M. Mayo Cleobilly H. Valentino Maribel E. Orpalas	Dino Nepomuceno Carlo Tribucias Laarni Jalotjot
	Mrs. Florie M. Regencia		
<b>Buenavista</b>	Mrs. Myra R. Labay	Dezza G. Perlas Francisco Quindoza Adelaida M. Saguid Marinelle S. Marmol Chito Faeldo	Thelma M. Salvacion Mae Laarni M. Saporna Leonardo Ricahueta
	Mrs. Jelly L. Sore		
<b>Gasán</b>	Dr. Elvin C. Perlas	Minerva Malabayabas Mildred Madriaga Carolyn Lining Mylene Rolloque Analyn Sapalaran	Alben Manaog Marlita Vitto Marivic Zamora
	Mr. Rolito dela Cruz		
<b>Mogpog</b>	Dr. Josephine V. Marciano	Leo Mapacpac Garry Monteagudo Rhodors B Pena Gina Mapacpac Francis Pacia	Jayson L. Luna Ramer Mansalapus Jimmy Romasanta
	Mr. John M. Chavez		
<b>Santa Cruz East</b>	Dr. Maria Lourdes P. Ricohermoso	Ronamae M. Paradero Mateo G. Garcia Rosalina D. Regio Leonora D. Imperio Josephine L. Pastorfide	Lorna E. Alojado Bernadette M. Ricafronte Lourdes R. Balagwis
	Mr. Dingson A. De Sena		

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<b>Santa Cruz North</b>	Mrs. Constanca R. Vasco	Lina Rolluqui Rafael Ariola, Analyn Monterozo, Ma. Cristina Manggana, Lorna Rivamonte	Lino Penaredonda, Madilyn Quirona Rowel Laririt
	Dr. Nestor T. Rualo		
<b>Santa Cruz South</b>	Mr. Warlito P. Constantino	Apollo R. Pernia Marivic P. Plamio Maria Cecilia R. Par Analy R. Buhay Maria Paz S. Pernia	Maxima R. Marquez Anna Liza M. Retardo Miguelito E. Ricaplaza
	Dr. Mariam B. Rivamonte		
<b>Torrijos</b>	Dr. Jay P. Pena	Norman Romasanta Edna Jalos Donna Bella Rocha Joan Pilar Jaime Almonte	Elizabeth Paralejas Bernadeth Requintel Jerome Catamio
	Ms. Cristina R. Raza		

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